



**INTERSURGICAL**<sup>®</sup>  
COMPLETE RESPIRATORY SYSTEMS

## PROJECT COORDINATOR

Intersurgical is Europe's leading designer, manufacturer and supplier of a wide range of medical devices for respiratory support. For over 35 years Intersurgical has been delivering high quality products and services to hospitals all over the world.

UAB "Intersurgical" is looking for a Project coordinator to join our thriving medical device manufacturing company, to work within our expanding Technical Department.

**Location:** Pabrade or Visaginas office (Lithuania).

### **Job Type:**

- To manage material's projects, coordinate and guide the execution of the related activities;
- To liaise with external raw material suppliers and collaborate by organising material trials, providing requested information and giving support as needed to find the most suitable materials;
- To organise and participate (on demand) in injection moulding and extrusion trials;
- To develop, write and review related documents following established standards and templates;
- To read and analyse component's drawing;
- To manage component/product evaluations, data analysis;
- To find solutions to problems encountered during the testing independently or in collaboration with other departments;
- To learn new skills, adapt to new methodologies and develop an in-depth knowledge of our product portfolio and the respiratory device industry;
- To compile relevant regulatory documentation in accordance with ISO standards/medical regulations and supporting transfer to production, with post market support.

### **Basic Skills:**

- Bachelor's degree in the fields of Chemistry/Engineering/Bioengineering/Biomechanics/Physics or similar;
- Good English language skills (written and oral), as this is the main working language in the company;
- Good computer and MS Office skills: MS Word, MS Excel, MS Outlook.

### **Key Skills:**

- Good planning, organizational and project management skills.
- Good communication skills, ability to work both in a group and independently, thoroughness and diligence;
- Ability to function effectively across a number of interrelated departments;
- Good level of accuracy and attention to details: it is vital to pay attention to every test result and measurement, noticing when something is not quite right.
- Good problem solving skills with a hands-on approach.

**Preferred Qualifications or Experience:**

- Job experience in chemistry/medical industry/manufacturing/quality area/project coordination (would be a plus);
- Awareness of International Standards and Regulations.

**We offer:**

- Interesting work in an ever growing UAB “Intersurgical” company (in Pabrade or Visaginas);
- Internal and external training for constant professional growth;
- Friendly, positive and supportive attitude in the team;
- Possibilities to travel to exhibitions/conferences in Lithuania and abroad;
- Great opportunity to develop skills, get international experience and advance your career;
- Free gym access in Pabrade and beautiful nature for a walk during your lunch break;
- Free company transportation to/from work (Vilnius-Pabrade-Vilnius);
- Salary from 2200 to 2500 Eur before taxes (depends on background and experience);
- Annual appraisals;
- Timely holidays and no overtime.

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Confidentially is guaranteed. Please send your CV, marked PROJECT COORDINATOR until **30<sup>th</sup> of May 2025** on [info@intersurgical.lt](mailto:info@intersurgical.lt), or Personnel department, UAB Intersurgical, Arnionių 60, 18170 Pabradė, or by fax 8-387-66622